BIRKDALE COMMUNITY ASSOCIATION
BIRKDALE ANNUAL MEETING MINUTES

Held: October 5, 2023 6:00pm
Swift Creek Baptist Church
7511 Spring Run Road, Midlothian, VA 23112

MINUTES

I. Welcome and Call to Order

President Karen Moyers called the meeting to order at 6:02 pm.

II. Proof of Quorum and Notice

With proxies and owners present, the quorum was established.

III. Approval of 2022 Annual Meeting Minutes

MOTION: Karen Moyers moved to approve the 2022 Annual Meeting minutes. Earl Bishop seconded. Motion passed unanimously.

IV. President's Report—Karen Moyers

- Completed "The Gathering Spot" at Royal Birkdale Drive and Old Bond Drive; special thanks to Sterling Hundley for his efforts with this project.
- Completed the Royal Birkdale Park (across from Ashbourne Hollow) including leveling, seeding, and mowing.
- Installed additional park benches.
- Completed repairs on the stone walls at the Winterpock entrance.
- Held successful Easter Egg Hunt
- Held a successful Fall Festival in 2022 at the Old Bond Drive and Royal Birkdale common area. The 2023 Fall Festival will be held at the same location.
- Convened a "Trash Committee" to research and provide information to the Board.
- Revised ARC Guidelines to permit curbside pickup of trash and update recycling policies.
- Cleaned out, inventoried, and organized the BCA shed.

V. Treasurer's Report—Betsy Martello

- Thank you, Birkdale residents! 97% of owners are current with their assessments.
- Collection actions have resumed following restrictions imposed during the Covid shutdown.
- The 2022 Audit was completed as presented by the independent accounting firm Adams, Jenkins, and Cheatham. All tax forms have been signed and filed.
- Some unanticipated landscape expenses included diseased/dead tree removals at the Royal Birkdale gazebo and at the Turning Lane/Ainsdale corner.
- The 2023 Reserve Study, required by the State of Virginia every five years, was completed.
- Birkdale's Reserves are well-funded and conform to the recommendations of the 2023 Reserve Study.

- The Board should be considering new Capital Improvement projects for 2024 using the Reserve Study information.
- The Board approved the 2024 Annual Budget with NO INCREASE in assessments.

VI. Nominations

A. Nominations from the Floor - None

B. Introduction of the Candidates

Karen Moyers
Earl Bishop
Betsy Martello
Mark Fink (write-in candidate) not present
Katie Pizarro (write-in candidate) not present

VII. Voting for Board/Collection of Ballots

VIII. Unfinished Business - None

IX. New Business - None

X. Member Voice

A resident queried about Birkdale's official Board communication. Membership discussed ways to evaluate current communication methods, determine how owners get their community's information, and develop strategies to ensure that more homeowners, including those who do not use computers, receive Birkdale's information.

XI. Announcement of Results

Lee Ann King, Birkdale Community Manager, announced that Karen Moyers and Earl Bishop were elected to two-year terms; Betsy Martello was elected to complete the remaining one-year term following the resignation of Susan Lipp.

XII. Adjournment

MOTION: Karen Moyers moved to adjourn the meeting at 6:40pm.; Ryan McCord seconded. Motion passed.

A special organizational meeting of the new Board members followed to discuss who will assume each Board position, be announced in the November Birkdale Bulletin and at the November 2, 2023, Board Meeting.